Maryland Council on Open Data

Meeting Minutes
June 23, 2017
10AM - Noon
100 Community Place
First floor conference room (off the lobby)
Crownsville, MD 21032

News Items & Updates

- **Personnel Changes and Updates**
  - Josh Exler is leaving his current position as the Open Data Portal Administrator for DoIT
    We are grateful for all of the work Josh has put into advancing the Portal and contributing to its success. Best wishes to him in his future endeavors!
  - DoIT anticipates having a new Open Data Portal Administrator on board within a few weeks.

- **Data Management Plan - Presented by Stan Kizior (DoIT) and Rob Bishop (DoIT)**
  - Initiative to inventory hardware and software, ensure compliance, establish hardware refresh lifecycle
  - Similarly, data, requirements and strengths, needs to be inventoried - IT Asset Management Project
  - Surveys to go out soon asking questions on topics, for example:
    - What data is out there?
    - Who owns the data?
    - Who regulates the data?
    - What restrictions are on the data?
  - End result is to know what data is out there, capture the metadata in a central repository, answer what applications use the databases and also how is it possible to get access to the data
  - Currently in the Requirements/Analysis phase
  - Major policies and procedures to be in place and prepared to work with live data by end of CY
  - Data is a separate asset than a physical asset
  - Data Asset Survey to go out in mid-July and be compiled early August
    - Collect basic information, kinds of databases and systems
    - Then drill down and see how they work together
    - Then determine how the state's data is working toward goals and objectives of the State

  Question: Will all agencies be able to assess gaps in the data based on requests?
  - Developing a strategy, at this time
  - Could potentially leverage what is already out there
  - Trying to determine who is on cloud and who is on mainframe, how systems relay their data, how is data exchanged internally and externally
  - Think of this as a system of record exercise, next level down is a question of what are the business practices, understanding privacy concerns, etc. This is not the inventory.
  - This is an opportunity to understand the data at different levels, to determine the strategy of data management for the State and we want the Council to weigh in on the strategy

- **Open Data Portal Statistics (Presentation Available)**
  - "Items" = filtered view, charts, federated entries, tables, datasets
  - 346 public and published datasets from State of Maryland agencies

- - Document available to provide breakdown of agencies who have contributed data to the system
    - Document shows the agency that is doing the data updates, uploads, imports, etc.
  - DoIT has a higher number, because data logged based on user and DoIT assists with many datasets
  - Need to find a balance between skill sets, support and training of the users/contributors
  - 207 registered users, a registered user experiences additional benefits
    - Use datasets and save filtered views, charts, graphs
    - Contribute data
    - Don't have to recreate outputs every time
  - Hope all within the Council are registered users

  - Soliciting feedback for marketing from outreach subcommittee to support GOPI efforts this summer
  - Goal is to increase awareness and increase registered users
  - Plan to reach out to public libraries and universities, to conduct awareness sessions

  Question: Are you using social media?
  - Generate a new logo for the Open Data Portal for marketing purposes
  - Cross market with the social media accounts of the visited libraries and universities
  - Provide information on success stories or other applications of open data
  - Go to some associations, such as realtors

  Question: Does the state intend to charge the public for data, as a company, licensing fee?
  - Never discussed putting "pay wall" up on this site
  - Legislation has been passed to eliminate the fee for real property data
  - Governor's philosophy is to stop charging for information and data, this is citizen's data

- **Dataset Freshness Dashboard: Public Launch Demo**
  - Wrapping up final development now and will launch publicly in the coming weeks

- **New Council Website - opendata.maryland.gov**
  - Add links to other data download locations, from agencies across Maryland
  - Add reference for quote on homepage

- **Open Data Portal - Product Updates**
  - New visualization and filtering tools for users with data.maryland.gov accounts
  - FedRAMP Authorization for Open Data Portal product

Subcommittees
- A survey soliciting volunteers for the Administration and/or Outreach Subcommittee will be distributed the week of June 26th. Please consider applying to serve on a subcommittee.

New Datasets on data.maryland.gov
[BLS Jobs by Industry Category](#)
[Lobbying Reporting System: Maryland Registered Lobbyist List - As of April 2017](#)
[Lobbying Reporting System: Maryland Campaign Contributions - November 1 2005 to Present](#)
[Lobbying Reporting System: Maryland Registered Employers List - As of April 2017](#)
[Lobbying Reporting System: Lobbyist Gift Reports - November 1 2005 to Present](#)
[Lobbying Reporting System: Lobbyist Activity Reports - November 1 2005 to Present](#)

Next Meeting:
September 15, 2017
10AM - Noon
100 Community Place, Crownsville, MD
Conference Room, Side A, 1st Floor